

MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE HELD ON WEDNESDAY, JULY 15, 2020, AT 6:00 P.M. VIA INTERNET ZOOM MEETING**BOARD MEMBERS:**

Chairman Pierce	Present
Vice Chair Prud'homme-Bauer	Present
Board Member Branam	Excused
Board Member Lindner	Present
Board Member Kaempfe	Present

STAFF:

Community Development Director Ruth Mayday
Project Manager Mike Gray

A **Special Meeting** of the Design Review Board of the Town of Clarkdale was held on Wednesday, July 15, 2020, at 6:00 p.m. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

1. **AGENDA ITEM: CALL TO ORDER:** Chairman Pierce called the meeting to order at 6:02 p.m.
2. **AGENDA ITEM: ROLL CALL:** Chairman Pierce called roll.
3. **AGENDA ITEM: PUBLIC COMMENT:**
 - a. The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit comments to **FIVE minutes**.

No public comment.

4. **AGENDA ITEM: MINUTES:**

Consideration of the **Regular Meeting Minutes of March 4, 2020.**

Motion to approve the minutes by **Vice Chair Prud'homme-Bauer**
Seconded by **Board Member Kaempfe**

Chairman Pierce	Aye
Vice Chair Prud'homme-Bauer	Aye
Board Member Branam	Excused
Board Member Lindner	Aye
Board Member Kaempfe	Aye

The motion carried and was unanimously approved.

5. AGENDA ITEM: REPORTS: Chairperson and Member Report:

None

6. AGENDA ITEM: REPORTS: Staff Member Report:

Director Mayday offered a brief verbal report on the continuing General Plan process.

7. AGENDA ITEM: OLD BUSINESS:

None

8. AGENDA ITEM: NEW BUSINESS:

a. **PUBLIC HEARING:** Design Review of Proposed Outdoor Expansion of Violette's Bakery Cafe, located at 900 Main Street, Assessor's Parcel Number 400-03-178. The Applicant is proposing two shade structures and an expanded footprint to accommodate social distancing due to current COVID-19 precautions. Also proposed are two ornamental signs.

Board Member Lindner recommended a different interior color and a contrasting roof color for the shade structure. The applicant stated her intention to paint the interior matte black and order the structure with a black roof to match the caboose. He also took note that the stock photo illustrated the corrugations running horizontally. He asked the applicant to ensure the structure has vertical corrugations. The applicant stated she has already confirmed the availability of this feature.

Project Manager Gray provided clarification on sight triangle and relocation of ADA parking.

Vice Chair Prud'homme-Bauer expressed concern that the height of such a structure could easily overpower the kiosk, which has architectural merit of its own. She encouraged the applicant to try to keep the peak below the top of the kiosk.

No public comment was offered.

b. **DISCUSSION/POSSIBLE ACTION:** Design Review of Proposed Outdoor Expansion of Violette's Bakery Cafe, located at 900 Main Street, Assessor's Parcel Number 400-03-178. The Applicant is proposing two shade structures and an expanded footprint to accommodate social distancing due to current COVID-19 precautions. Also proposed are two ornamental signs.

Board Member/Vice Chair moved to approve the application with staff stipulations as follow:

1. Applicant will continue working with Community Development Department to minimize the height of the shade structure in relation to the kiosk. The height shall not exceed the kiosk by more than 18".
2. The corrugations on both the roof and the walls will run vertically, consistent with the kiosk.
3. The roof will be painted a contrasting color: either black or copper.

Board Member/Vice Chair seconded the motion.

Chairman Pierce	Aye
Vice Chair Prud'homme-Bauer	Aye
Board Member Branam	Excused
Board Member Lindner	Aye
Board Member Kaempfe	Aye

9. FUTURE AGENDA ITEMS:

10. a. DISCUSSION/POSSIBLE ACTION: Design Review of proposed improvement to the existing shade structure at Chateau Tumbleweed, located at 1151 SR89A, APN 406-26-313A .

11. b. DISCUSSION/POSSIBLE ACTION: Design Review of a proposed RV/Tiny Home Park to be located at 361 Lincoln Dr, APN 406-26-312.

12. ADJOURNMENT:

Chairman Pierce asked for any objections to adjournment. Hearing none, he adjourned the meeting at 6:30 PM.

APPROVED BY:

SUBMITTED BY:

Chairman

Michael Pierce

Project Manager

Mike Gray